



DASG SENATE MINUTES
Wednesday, April 20, 2022
4:00 PM

Student Council Chambers
Lower Level of the Hinson Campus Center
And Remotely Via Zoom
Chair: Anahí Ruvalcaba
Contact: dasgpresident@fhda.edu

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Topic: DASG Senate Meetings Spring 2022
Time: This is a recurring meeting Meet anytime

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Call to Order

⇒ Anahi R calls this meeting to order at 4:01 PM.

Roll Call

First Name	Last Name	Present	Excused	Absent	Late
Anahi	Ruvalcaba	X			
Sharon	Utomo	X			

Helya	Bahari	X			
Sunnie	Chen	X			
Catherine	Le			X	
Afifah	Ghazali	X			
Erin	Valdecanas	X			
Justin	Toh	X			
Luiza	Eloy	X			
Anya	Bergstrom	X			
Adel	Burieva	X			
Anita	Chamraj	X			
Sara	Sangari	X			
Ivy	Sim	X			
Fiza	Syed	X			
Alexander Jason	Tjahjadi	X			
Peter	Tran				X
Jason G	You	X			
Michelle	Fernandez	X			
Amy	Huang				X

Khanh	Ngo	X			
Dmitri	Yanovsky			X	
Jenny	Trinh			X	
Jessica	Lukius	X			

Approval of Minutes

- ⇒ Erin V: I approve the minutes from April 13, 2022.
- ⇒ Anita C: I second. No objections.

Public Comments

Please Note: This segment of the meeting is reserved for members of the public to address the DASG Senate on any matter of concern that is within the legislative jurisdiction of the Board. A time limit of two (2) minutes per speaker shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

- ⇒ Afizah G: Foothill in-person event on April 22, 2022 from 1pm -4 pm in celebration of Earth Day.
- ⇒ Daniel Orta, Region IV, Vice Chair: SSCCC NASA opportunity to meet astronauts and engineers. Internal Affairs Committee meeting April 30 on Region 4.
- ⇒ Jenn Galinato, Vice President of Regional Affairs:-Email: vp@ssccc.org-Phone Number: (916) 296-1866Statewide Opportunities:

SSCCC Opportunities:

- Caucuses: <https://ssccc.org/get-involved/caucuses/>-Fix Financial Aid Student Representative Deadline: Sunday, January 30th (Get in contact with the Region’s Legislative Affairs Director, Roann Acot, at ladregioniv@ssccc.org)
- FFA Student Representative Duties
 - Google Docs-Fix Financial Aid Video Submission Deadline: Sunday, April 16th (Get in contact with the Region’s Legislative Affairs Director, Roann Acot, at ladregioniv@ssccc.org)
- Participatory Governance Committees: <https://ssccc.org/get-involved/participatory-governance.html>-Student Forum Webinar Series: Tuesday, April 26th at 5:00 P.M. to 6:30 P.M. on Financial Aid

Advisor Announcements

Please note: Advisors are limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- ⇒ Hyon Chu Yi-B: EAC equity champion awards looking for nominations could be student, faculty, etc. Feedback regarding indoor masking quick survey before tomorrow evening. These are the choices: Please respond to my email by tomorrow at noon. Thanks. 1- Continue to require face masks indoors for classes and public-facing services up until graduation day; 2- Continue to require face masks indoors for classes and public-facing services through Memorial Day weekend and reassess at that time; or 3- Make indoor masking optional after May 6.
- ⇒ Maritza A: Club Day, On-campus next Thursday, Zoom on Friday
- ⇒ Dennis S: Dmitry Y resigned from Senate. Elections still going on, no more extension, will get votes we need, Friday 11:59 PM. Elections committee Tuesday 10:30 AM Elections certification and compliant meeting.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- ⇒ Sunnie C: DASG sweatshirt sizes, form fill out
<https://forms.office.com/r/DkqA7R2FwA>
- ⇒ Sara S: nominate student leaders for student leadership award, student recognition gala June 1 4-6 pm.
<https://forms.gle/G4LChTKx7mZeUPqr7>

Student Trustee Announcements

Please note: The Student Trustee is limited to ten minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

Shared Governance Reports

- ⇒ Afizah G : Campus Facilities has stakeholders sub groups for measure G bond projects, Sally Gore, in need of students to fill out subgroups.
- ⇒ Anita C: IPBT Faculty retirements meaning funding for new hires and classified professionals, right rank choice vote, recommendations for college council – which meets on Thursday.
- ⇒ Sunnie C:
April 19th - Guided Pathways

Enrollment day will be on Saturday, April 30 from 11-1pm. Villages are having activities. There will be 6 village tents - conversation cards, Flipchart selfie station, fact table and spinner.

Formally incarcerated - Guided Pathways joined rising scholars network. We worked with Foothill to apply for a grant from the network and was awarded the grant. Currently working on advisory group and working on a webpage.

On Friday, May 6th 12:30-2:30pm there will be a community building discussion around what has been learned during covid. The goal will be to work towards applied outcome in daily practices.

SRRR Foster Youth Initiative- Proposal to offer set of services available to foster youth. This would include academic/personal counseling, financial basic needs, academic/personal/professional development and support, referral for on and off campus services and resources, and academic progress monitoring retention follow up services.

Sara S: WGS meets every other week on Thursday from 3-4 PM. We are currently working on 2 events: lavender garage, and then queer and now. There is also a LGBTQ+ affinity group whose next meeting is April 27 from 3-4 PM.

- ⇒ Luiza E: SG report: DDEAC did not meet for the month of April
- ⇒ Fiza S: Budget Task force didn't meet yesterday.
- ⇒ Maritza A: Classified did not meet this week.

Inter Club Council Reports

- ⇒ Justin T: ICC In-person club day post-poned until next Thursday due to rain.

Internal Committee Reports

- ⇒ Afizah G: We're also collaborating with Zero Waste Club for a special project. So we're planning to clean up the garden near the kirsch center and we're using the EcoFund for any necessary funding that's needed for the project.

Campus Facilities

Campus Facilities had a special meeting, where they discussed the creation of stakeholder sub-groups for the programming related to measure G bond projects, which are the De Anza Event Center and the Replacement of the creative arts' quad buildings. These subgroups is responsible for collecting information and providing input for the projects/buildings. And I'm not sure if you all have received the email from Sally Gore, but we need students to fill out these subgroups, so please let me know if you are interested or if there are any prospective senators who are interested in contributing to these efforts, please let me know or reply to Sally's email.

ESAC

ESAC had their meeting last week where they updated and reviewed the FHDA Sustainability objectives. we discussed objectives for transportation and will be discussing objectives for recycling.

And also we're working with Robert Cormia, he's a part of the chemistry Faculty at foothill. So, we'll be helping in on The electric vehicle Parking lot survey this spring quarter. ES bike contacted local org, \$5000 conditional funding for bikes, Cupertino board meeting, president, inspection, lack of roof, ESAC interested in contributing to roof project; collab w zero waste for clean-up garden near curve center,

- ⇒ Helya B: SSF resource fair, sent out email to resources. The plan is May 6 11:30 am approximately lasting 1.5 hours. Reviewed survey responses.

- ⇒ Luiza E: Equity and Diversity met and decide the spring timeline as well as to continue meetings online for the month of April. Anya and Luiza will take turns in attending PCAC which will happen this Thursday (04/21) at 4PM - 5:30 PM. The committee will be attending the in-person Club Day.
April in person meeting EnD, springtime heritage month events, pride month, cultural, graduation celebration. Attend Police chiefs advisory committee to educate before tackle police on campus spring goal. Attending club day & SVUC conference.
- ⇒ Justin T: FM student helpers, in person training, ICC inclusion in the flea market.
- ⇒ Sunnie C: DASG Marketing and Communications Committee voted to continue meeting virtually. MnC worked on Spring Club Day flyers/brochures/revamping trifold poster, and we reached out to Catherine from PnE to plan the ICC Club Day Activity. We also discussed the elections, DASG sweatshirts which a form for size was sent out for. Worked on the Office of college life brochure - will be taking a new photo for it hopefully today. Worked on updating the glass bulletin outside. Worked on Spring Content calendar for social media. Please remember to submit your shared governance and committee reports.,
- ⇒ Anya B: PnE voted to continue meeting virtually on Friday at 3 pm. Last meeting discussed collaborating with the resource fair; divided roles for emailing different programs that are still active to participate the event. Outlined the events occurring for the rest of the quarter- including an event in partnership with MnC.
- ⇒ Sharon U: Finance Committee didn't meet this week.

Consent Calendar

1. Add Leo to DASG marketing and communications as an intern
- ⇒ Erin V: I approve the consent calendar.
- ⇒ Anita C: I second. No objections.

Business Items

1. INFORMATION/DISCUSSION
Title: January-March'22 checks \$500 or greater
Description: This item is to present to the senate the list of checks \$500 or greater.
Time: 5 minutes
Presenter: Lisa Kirk
⇒ Lisa K: List of checks from January through March that are \$500 or greater, 13 checks. Starts w 41 or 46 is DASG, 44 is Club Funds, just for your information and find out more by reviewing individual club reports at bottom of spreadsheets
2. INFORMATION/DISCUSSION
Title: DASG Bylaws Changes
Description: This item is to present and discuss suggested changes to the DASG Bylaws.
Calendar: 4/20 First Reading, 4/27 Second Reading, 5/4 Third Reading, 5/11 Vote
Presenters: Erin Valdecanas and Dennis Shannakian
Time: 15 minutes

- ⇒ Dennis S: Article VI section 3, week 3 to first Friday of fall quarter to match what is on form. Office hours to one publicly posed OH and one meaningful social media online; social interactions completed on De Anza college affiliated online platform
- ⇒ Anita C: E3: “completed Monday through Friday”, if student ask questions on weekend and answered, do they count?
- ⇒ Erin V: Not supposed to have OH on weekend
- ⇒ Amy H: Through zoom, possibility to move things in person in the future?
- ⇒ Erin V: Option to do it now, senators have been doing it in the office. Hyflex option.
- ⇒ Amy H: Proposal of changes to bylaws to LAC?
- ⇒ Dennis S: Could suggest new/present changes.
- ⇒ Amy H: Conversation about field hours?
- ⇒ Dennis S: Yes, that is imbedded into Office hour conversation.
- ⇒ Amy H: Proposal to changes in Bylaws:
 In current bylaw, senate is required 10 field hours every quarter. From many senate's experiences, 10 field hours is extremely vague and we are all confused on how to achieve them. Most of us actually don't do them because of the confusion in what is considered field hours. I want to propose amending the 10 hour field hour from the bylaw, converting to (2) in-class presentations, (2) Club-organization presentation, (1) weekly check-in to the senate discord, and (5) other additional field hours per quarter. Additionally, in the bylaw, to list out all possible channels of volunteer hours (Flea market, ICC club day, outside organization volunteer, etc.)

Ideally, this amendment would go through readings this quarter and go into implementation next quarter. This amendment would help provide more direction to senate, as well as combat the issues on lack of exposure of DASG on campus. One common complaint about this year's ballot is that there isn't any diversity in the senate, and one contributing factor is only limited senate advertised to their own respective clubs, leading to landslides of the same demographics running. By requiring senate to advertise, it reaches more organizations on campus, which will lead to more diversified recruits. Requirement of presentations will also improve individual senator's communication skills, so senators will learn and grow with the organization.

I hope LAC can consider adding above amendments to current Bylaws. Thank you!

TLDR: amending the 10 hour field hour from the bylaw, converting to (2) in-class presentations, (2) Club-organization presentation, (1) weekly checkin to the senate discord, and (5) other additional field hours per quarter. Additionally, in the bylaw, to list out all possible channels of volunteer hours (Flea market, ICC club day, outside organization volunteer, etc.)

- ⇒ Luiza E: I move to extend time by 10 minutes.
- ⇒ Sharon U: I second. No objections.

- ⇒ Erin V: Weekly check in in Discord?
- ⇒ Amy H: Keep track and intra-committee communication
- ⇒ Sunnie C: Instead of field hours and by-laws, I don't think this should be counted as field hours.
- ⇒ Erin V: Difficulty reaching 10 hour requirement, so could we lessen it to 8 or something?
- ⇒ Anahi R: Propose amending field hours from 10 hours to 5 hours.
- ⇒ Sharon U: How has DASG achieved these hours in the past?
- ⇒ Dennis S: On campus, much easier to get
- ⇒ Sunnie C: Instead of hours, number of activities. In the past, they have done tabling. Office hours in-person, where are they taken?
- ⇒ Dennis S: OH senate office/lounge.
- ⇒ Maritza A: Specific guidelines or have a list of potential opportunities?
- ⇒ Alexander Jason T: I move to extend time by 15 minutes.
- ⇒ Amy H: I second. No objections.
- ⇒ Hyon Chu Yi-B: Recommend making an addendum to Lowering in spring quarter, but more opportunities for in person. Compile sheet of possible activities.
- ⇒ Anahi R: Making a sheet of possible activities
- ⇒ Jason Guowei Y: Proposed idea of tent outside for more outreach, every quarter is 90 days, 10 hours isn't much, so I don't think reducing hours is going to help.
- ⇒ Anahi R: People work, one hour per week of quarter that we are actively meeting.
- ⇒ Amy H: Regarding reduction of hours - If we can't dedicate one hour per week to students whom we are serving, are we really fulfilling our senate duties?
Reduction of hours for this quarter I understand because everyone's been burnt out. But next qtr should stick to 10 hours
- ⇒ Anahi R: We are still serving our students by having office hours every week. By taking into consideration the pandemic and lack of opportunity, I think we should lessen the hours for this quarter- keep it at 10 for future quarters.
- ⇒ Justin T: Is flea market considered one or 10 hours?
- ⇒ Michelle F: Do-able, especially with Flea Market re-opening.
- ⇒ Erin V: Hours for e-mailing professors
- ⇒ Luiza E: 6 actions on how to contact students. Office Hours outside, set up is time consuming. Did OH right in front of lobby instead of inside the lounge.
- ⇒ Sunnie C: OH in cafeteria, lot of foot traffic, no setup required.
- ⇒ Amy H: In person presentations for longevity to help with turnover, only 3 people rolling over into next year's senate. Working in senate lounge is isolating, safety concerns.
- ⇒ Anahi R: Possible options- actions, glossary suggestions, lessening hours.
- ⇒ Sharon U: Elections Committee discussed having fall presentations about the Senate.
- ⇒ Dennis S: No by-laws amendments needed for pandemic exemptions since bylaws are for this moment forward. Add everything to glossary of what counts as a field hour instead of specific requirements.

- ⇒ Anita C: In person class or club presentation, doesn't have to be one you're involved in. Even communicating with professor to post on canvas announcement- ex. Student election deadline extensions.
- ⇒ Sunnie C: Hours into actions?
- ⇒ Sharon U: 8 actions will most likely be more than 10 hours; purpose of proposal to decrease
- ⇒ Anita C: I move to extend time by 5 minutes.
- ⇒ Amy H: I second. No objections.
- ⇒ Anita C: 5-10 minute presentation should count for at least 30 minutes.,
- ⇒ Justin T: ICC 2-hour vs 5 min presentation? Both count as a single action, which seems unfair.
- ⇒ Anahi R: Reminder that we don't need to change by-laws, can make agreement for this quarter.

3. INFORMATION/DISCUSSION

Title: DASG Finance Code Changes

Description: This item is to present and discuss suggested changes to the DASG Finance Code.

Calendar: 4/20 Reading, 4/27 Vote

Presenters: Sharon Utomo and Dennis Shannakian

Time: 15 minutes

- ⇒ Sharon U: Changes to the DASG Finance Code include Removal of cap of 5 senators on Finance Committee, as well as cap on number of members/senators. Changed wording to be more inclusive to student body, faculty, and those outside of DASG. Updated to e-mail. Added Section 3: Line-Item transfers to allow the DASG accountant to make slight amendments to meet deadlines. Went over additional amendments.
- ⇒ Erin V: I move to begin a 5-minute recess.
- ⇒ Luiza E: I second. No objections.

4. DISCUSSION/ACTION

Title: DASG Card Production Special Allocations Request of \$13,945

This item is to approve a \$13,945 request from Fund 41 Special Allocations for the DASG Card Production.

Presenters: Sharon Utomo and Dennis Shannakian

Time: 15 minutes

- ⇒ Dennis S: Card Production equipment is outdated, and software is no longer supported. Since we are splitting the overall cost with Foothill and Campus (?), so we will be paying 1/3 of the total.. Hardware cost covers 3 printers and 2 cameras. De Anza's total cost is \$28,475.54, but after utilizing funds in DASG Card production accounts, \$13,945 is the remaining cost that will be taken from Fund 41 Special Allocations. Fund 41 Special Allocations will have \$6,055 left after this request. It is spring quarter, and no one else has submitted anything. Maintenance needs to be renewed every 3 years, which is \$10,279.99.
- ⇒ Amy H: Any residual value for current system that we have?
- ⇒ Dennis S: No return on the current system.

- ⇒ Luiza E: I move to approve the \$13,945 request from Fund 41 Special Allocations for the DASG Card Production.
- ⇒ Afizah G: I second. No objections.

5. INFORMATION/DISCUSSION

Title: DASG Club day

This item is to give an overview of club day and what is expected.

Time: 5 minutes

Presenter: Anahí Ruvalcaba

- ⇒ Anahi R: Let me know if you cannot make in person or virtual. Attendance is expected.
- ⇒ Sharon U: Is there a slide/presentation?
- ⇒ Amy H: Yes, Sunnie has it. I will present.
- ⇒ Sunnie C: Can someone else present/help? Amy has already worked on this already.
- ⇒ Amy H: Maritza A said that there should be a 2-4 min presentation.
- ⇒ Anahi R: Khanh N, Amy H, Sharon U, Jason Guowei Y.
- ⇒ Amy H: I'd appreciate in-person input, but I can host virtual club day. I move to extend time by 5 minutes.
- ⇒ Seconded by Afizah G.
- ⇒ Sunnie C: Activity portion input?
- ⇒ Anahi R: Jellybean Jar, Raffle Wheel count and prizes.
- ⇒ Amy H: Raffle off old DASB sweaters?
- ⇒ Michelle F: For the sake of time, this should be discussed in committee meeting PnE.
- ⇒ Sunnie C: In person is next Thursday, which doesn't leave us much time. Brainstorm and update in Senate chat.

6. INFORMATION/DISCUSSION

Title: DASG Bonding

This item is update senators on the DASG bonding session and also vote on the upcoming one in May.

Time: 5 minutes

Presenter: Anahí Ruvalcaba

- ⇒ Anahi R: Memorial Park Picnic on Saturday, April 30 from 11 AM – 1 PM. Let us know if you have allergies.
- ⇒ Maritza A: Enrollment Day is also Saturday, April 30, from 9 am – 1pm.
- ⇒ Sunnie C: Memorial Park Cherry Blossom Festival is also on April 30.

7. INFORMATION/DISCUSSION/ACTION

Title: DA forum

This item is to ask senators to sponsor and participate in the DA forum April 28th.

Time: 10 minutes

Presenter: Sarah Morales and Jim Nguyen

- ⇒ Sarah M: District Attorney 5:30-7 PM Friday, April 29 forum for student and community members to ask Jeff Rosen, Daniel Chung, and Sajid Khan about policies and potential questions with DA elections coming up.
- ⇒ Anita C: Promote given flyers or make DASG ones when promoting?
- ⇒ Sarah M: Flexible, but if you want to add DASG logo to indicate sponsorship, that would be fine.
- ⇒ Erin V: I move to sponsor the DA forum on April 28th.
- ⇒ Sara S: I second. No objections.

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- ⇒ Maritza A: If you would like to volunteer at booth for enrollment day, please let me know so I have enough chairs.
- ⇒ Amy H: Do not leave personal belongings in DASG lounge, there has been signs of people taking belongings.
- ⇒ Alexander Jason T: MASA is serving Indonesian beef stew, if you guys want to order it, contact me.
- ⇒ Hyon Chu Yi-B: Reminder to fill out survey about indoor masking.
- ⇒ Luiza E: Farmer's Market is May 7th, so remove it as an option on the May bonding when2meet.

Advisor Announcements

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Senate Announcements

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Student Trustee Announcements

Please note: The Student Trustee is limited to ten minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

Introduction and Approval of Prospective Senators

- ⇒ Khanh Ngo, all meetings
- ⇒ Isaac Lim, 3rd meeting

- ⇒ Francis Chan, 2nd meeting
- ⇒ Pierce Tao, 3rd meeting
- ⇒ Aditi Sharma, 4th meeting

Adjournment

- ⇒ Anahi R adjourns this meeting at 6:19 pm.

Upcoming Events