

Meeting Notes

Project	De Anza College Facilities Master Plan	Project Number	05.9733.000
Meeting Location	De Anza College	Meeting Date and/or Time	04.12.2016 3:00 - 4:00 PM
<input type="checkbox"/> Via Telephone	Plant Corp Yard Conf Rm 120		
Meeting Subject	Facilities MP Committee - Meeting 06	Meeting Number	05
		File	1MN
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Present	<p>FACILITIES COMMITTEE MEMBER</p> <p>Donna Jones-Dulin - AVP College Operations Lester Lyons - District rep - Associate Director Facilities Planning Alex Swanner - Faculty rep - Librarian - NOT PRESENT Lisa Markus - Faculty rep - Math Instructor - NOT PRESENT Diana Martinez - Classified rep - Environmental Studies Technician - NOT PRESENT Paul Buxton - Classified rep - Lead Custodian - NOT PRESENT Chi Tran - Student rep - NOT PRESENT</p> <p>INVITED GUESTS</p> <p>Susan Cheu - VP Finance and College Operations - NOT PRESENT Coleen Lee-Wheat - Dvision Dean, Physical Education and Athletics Stacey Shears - Dean, Disability Support Programs and Services - NOT PRESENT Patrick Gannon - Director, Campus Center, De Anza Food Services - NOT PRESENT Mary Sullivan - Director, Health Education & Wellness - NOT PRESENT Joe Cooke - Grounds Supervisor - NOT PRESENT Manny DaSilva - Custodial Manager - NOT PRESENT Daniel Acosta - Assistant Chief of Police Moaty Fayek - Division Dean, Business, Computer Science & Applied Technology John Walton - Auto Tech Instructor Pam Grey - Director, Purchasing Services Keith Lara - Student, DASB Chair of Student Rights + Services Deep Thatthi - Student; Senator, DASB</p> <p>GENSLER Deborah Shepley Kristi Loui</p>
Distribution	Those present
Prepared by	Deborah Shepley Kristi Loui
	Date Issued 04.15.2016

Gensler will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting unless written notice to the contrary is received by Gensler within seven calendar days of the issue date of these meeting notes.

Discussion	Action / Decisions Pending / Follow up
<p>PROJECT STATUS</p> <p>The process and timeline was reviewed. The project is on schedule and is currently in Step 4: Recommend + Share.</p> <p>The preliminary recommendations have been evaluated and recommendations will be shared with other groups following this meeting.</p> <ul style="list-style-type: none"> - Senior Staff Presentation (meets Mondays) - College Council meeting – Thur 4/28 or 5/28 	<p>Planning team to confirm future meetings with Donna</p>

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Discussion	Action / Decisions Pending / Follow up
<p>- Board Meeting, May June 13 (tentative)</p> <p>DRAFT FACILITIES MASTER PLAN</p> <ul style="list-style-type: none"> • Planning team reviewed the draft facilities master plan recommendations with the committee, including: <ul style="list-style-type: none"> • Document Organization (for district wide FMP) <ol style="list-style-type: none"> 1. Foothill – De Anza CCD <ul style="list-style-type: none"> ▪ Facilities Planning Principles ▪ Sustainability 2. Foothill College <ul style="list-style-type: none"> ▪ Analysis ▪ Recommendations 3. De Anza College <ul style="list-style-type: none"> ▪ Analysis ▪ Recommendations 4. District Services <ul style="list-style-type: none"> ▪ Analysis ▪ Recommendations • Sustainability Workshop <ul style="list-style-type: none"> ○ Summary of sustainability workshop held on March 8th. <ul style="list-style-type: none"> ▪ District statistics ▪ Priorities ○ Draft Sustainability Principles – 6 focus areas: <ul style="list-style-type: none"> ▪ Energy ▪ Water ▪ Health ▪ Educate ▪ Monitor ▪ Recycle • De Anza College Existing Conditions <ul style="list-style-type: none"> ○ Planning team presented a review of the existing conditions analysis: ○ Campus Context <ul style="list-style-type: none"> ▪ Road Network ▪ Transit Access ▪ Bike Access ○ Campus Plan <ul style="list-style-type: none"> ▪ Existing Facilities ▪ Development History ▪ Zoning ▪ Vehicular Access ▪ Vehicular Circulation + Parking ▪ Pedestrian Access • Facilities Planning Principles <ul style="list-style-type: none"> ○ Updated set of principles reviewed with group <ul style="list-style-type: none"> ▪ Student Equity was added as an overarching principle 	<p>Planning team will write the draft narrative and review with committee, timing TBD</p> <p>Planning team to add consideration for cleaner energy purchasing agreements to Sustainability Goals</p> <p>Planning team to add La Voz student newspaper to north of L4 in Campus Zoning</p> <p>Planning team to add entry arrow at Main entry from Stevens Creek Bl on Pedestrian Access Diagram</p> <p>Planning team to add re-use and green procurement considerations to facilities planning principles</p>

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Discussion	Action / Decisions Pending / Follow up
<ul style="list-style-type: none"> • Recommendations <ul style="list-style-type: none"> - De Anza is a land-locked campus – it is difficult to find a site for new buildings without impacting parking. - Proposed new facilities should be: <ul style="list-style-type: none"> ○ Multi-story ○ Maximize development footprint ○ Public-facing, where possible ○ Include gender neutral bathrooms, where possible - Main Entry <ul style="list-style-type: none"> ○ Base Option <ul style="list-style-type: none"> ▪ Demo Flint Center ▪ Demo A Quad ▪ New Arts Complex (to replace A Quad) ▪ New Student Services (to centralize all student services at front door) ▪ New Pedestrian Gateway (to welcome visitors) ▪ New entry configuration + landscape improvements ▪ Renovate and Re-purpose vacated spaces to support instructional program needs ○ Alternate Option <ul style="list-style-type: none"> ▪ Keep Flint Center ▪ Demo A Quad ▪ New Arts Complex ▪ New Pedestrian Gateway ▪ New entry landscape - L Quad <ul style="list-style-type: none"> ○ Remove L4/L5/L3/F3 ○ New multi-story replacement building(s) ○ Program spaces to replace functions and support program needs - Landscape / Hardscape Recommendations <ul style="list-style-type: none"> ○ Improve pedestrian gateways including voice signage, where possible ○ Improve landscape at: <ul style="list-style-type: none"> ▪ Main Entry ▪ Along loop road south of Stelling parking structure to Lot E ▪ Around E1 ▪ Along western boundary ▪ Throughout Central Campus ○ Assess pathways to ensure they are ADA accessible and improve, where possible 	<p>Planning team to add Planning Data Analysis following Facilities Planning Principles</p> <p>Add narrative to recommendations slide to include other projects, such as Auto Tech and E2</p> <p>Committee members present suggested that only the Base Option, not the Alternate Option, be included in the FMP</p>
<p>NEXT STEPS</p> <ul style="list-style-type: none"> • Documentation + Reviews • Presentations + Approvals 	

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Meeting Notes continued

Gensler

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Discussion	<ul style="list-style-type: none">- College Council- Board of Trustees	Action / Decisions Pending / Follow up	

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