

Classified Senate Meeting Notes 10/24/17

Present: Karen Hunter (President), Lorna Maynard (President-Elect), Tracy Chung-Tabancura (Treasurer), Dennis Shannakian (Communications Officer), Diana Martinez (Sec. 1), Allison Largent (Sec. 3), Victoria Kahler (Sec. 4), Precious Gerardo (Sec. 5), Heidi King (Sec. 9), Wil Byars (Sec. 10), Keri Kirkpatrick (Sec. 11), LaDonna Yumori-Kaku (Sec. 12), Kit Perales (Sec. 13), Chris White (ACE) Alicia Cortez (Equity & Student Engagement)

Approval of agenda / minutes: Add date to top of agenda. Approved with amendment by Consensus. Change "Will" to "Wil" in minutes. Minutes approved by consensus.

Committee Reports:

Request to Tech committee: change the call-out number to 7 instead of 9 to prevent accidental calls to 911.

Dennis reported out from The Technology Committee and ETAC. Updating Banner and MyPortal over the next year. Group Studio & Course Studio will go away. ETAC: working on a mobile app for FH & DA. Hope it will be running by Spring quarter. The new De Anza website is coming, and training for updating pages is also coming. Training will start to roll out in Nov.

Karen and Victoria attended the State Classified Senate meeting: Met Bay Area rep for Senates. A wide range of different models for Senates among colleges was represented.

EAC (Karen): EAC will now be a full governance group. They are requesting 2 representatives from Classified Senate.

Lorna attended IPBT and Academic Senate: IPBT are working to integrate all funding sources in an easy format to simplify and streamline the process. AS discussed Women's studies courses hopefully being accepted for transfer, credit by exam (p. 26 in catalog) (students can test out of certain courses for credit), and reviewing PT faculty hiring process.

Equity Office introductions: Introduced Alicia Cortez, new acting (interim) Dean of Equity and Engagement division. All student success centers and SSRS programs fall into this new division. Also Honors, LINC, VIDA, HEFAS, Office of Equity, and LEAD. Faculty director position is vacant but is a priority to fill when funds are available.

Release Time Pilot Program: Last year there was talk about 2 hours release time/month for classified professionals to engage in community service / civic engagement. Cynthia Kaufmann spearheaded idea. So far 3 people have been chosen to participate in the pilot, which may start in Winter 2018. Senate is looking for others who may want to be involved in governance etc. but haven't been able to due to work / scheduling demands of their areas. Chris suggests surveying some departments where we know this is an issue so that we can gauge interest. Language pertaining to volunteering off-campus as part of the program will need to be removed, as this would be a negotiated item. It cannot be bargained by the Senate, and is the purview of the Union.

CLI (Classified Leadership Institute): Last year we donated 10 folders for CLI. If we want to donate again this year, the folders need to be sent to CLI by March. The folders are branded with the De Anza logo. The money would come out of State Leadership Retreat line item in budget, if we need to purchase them. Dates for CLI this year: June 14 – 16 in Ventura, CA. Consider attending!

Info from Leadership Retreat: Discussed the vision outcomes from the Senate Leadership Retreat we had over the summer. Centered on equity, professional growth, and engagement. Senators who were not able to attend the retreat are encouraged to send feedback/input to Karen. Heidi suggests that we collectively choose top 2 or 3 items from each list and come up with action items we can do throughout the year to engage with those. We will rank top 2 in each section. Once we have those, we will come up with a few action items for each.

General Meetings: November 15 & 16, 30 minute meetings. Agenda: introduce Senate, announce calendar, Precious will talk about membership dues / student support funds, reading of the Dreamer's resolution & letter of support, Karen will bring buttons and create a PowerPoint slide with the sections information.

Constitution Day: Activities for Constitution Day is a requirement from the Department of Education. Ideas for activities were discussed, such as having a speaker come to campus. Karen will ask if there is money to use for a civil rights speaker. Also discussed combining it with some other activity or day, such as California elections in June. May 22 is the last day to register to vote before that, so maybe beginning of May would be a good time. Faculty would be encouraged to bring their classes to any speaker forums.

Announcements and Campus News:

La Donna reminds everyone to check their Senate mailboxes. Fall Mixer tickets are for sale. Date: Nov. 16. 6:30 – 8:30 PM. \$5.00. Live band. Movie tickets are for sale through Office of College Life.

Adjourned: 3:29 PM