

# Proposed Timeline

## **October 26, 2017**

College Council approves proposed allocation of budget reduction amounts

## **October 27, 2017 – April 6, 2018**

PBTs charged with analyzing respective areas & identifying cuts totaling proposed amounts. Recommendation that PBTs do 3 year analysis. Cuts can be categorized in tiers e.g. year 1 (FY17/18) year 2 (FY18/19) and year 3 (FY19/20). PBTs submit recommendations to Finance Office for analysis & reconciliation by April 6, 2018.

## **May 8, 2018**

PBTs submit reconciled reduction plans to College Council for review and approval at May 10, 2018 meeting. If approved, College Council forwards reduction plan to Chancellor's Cabinet for review

## **May 25, 2018**

Deadline to submit College Council approved budget reduction plan to Chancellor's Cabinet for review and approval

## **June 1-17, 2018**

If necessary, De Anza uses this time to review and incorporate recommendations from Chancellor's Cabinet into reduction plan

## **June 18, 2018**

Deadline to submit finalized budget reduction plan to Chancellor's Cabinet and placed on July 9, 2018 Board agenda