



5/15/2019

2019-2020 ICC/Club Budget Request for Special Allocations

For ICC use only
 Qtr: F W S
 # **2024**

Club Name: Future Business Leaders of America - Phi Beta Lambda @ De Anza

Name: Tina

Signature

Phone: 4088327865

Email: tinale1026@gmail.com

Discussed in 5/22 ICC Agenda Meeting

1. Club Account Number: #44-4378

2. Current Club Account Balance (Attach a copy of club account #44-XXXX) \$ 125.55

3. Event /Date/Location Business Banquet / June 11 / Business Village Space

4. FUNDS WILL BE USED BY THIS DATE: _____ (Officer Use Only)

5. Brief description of budget request (unit price, estimated quantity to purchase, description of supplies...) (Use additional sheet if necessary)

Tablecloths - 8 Pack - Total:\$16.99

Hanging Paper Decoration Supply - 1 unit - Total:\$13

Pompoms/Balloons-1pack-Total:\$17

Wrapping Paper - 20 sheet - Total:\$7.99 & Ribbon - 1 pack - Total: \$11.99

Flowers - 5 bouquets - Total: \$150

Object Codes	Club Requested Amount	ICC Agenda Recommendation
6. Supplies (4010)	6.\$ <u>216.97</u>	\$ <u>216.97</u>
7. Promotional (4013, Banner)	7. \$ _____	\$ _____
8. Printing (4060)	8. \$ _____	\$ _____
9. Technical & Professional Services (5214) Security, Clean Up, Speaker(s), Entertainment	9.\$ _____	\$ _____
10. Equipment Rental (5310)	10 \$ _____	\$ _____
11. Advertisement (5745, Facebook Ad)	11 \$ _____	\$ _____
12. Web Site Support/Insurance (5922)	12 \$ _____	\$ _____
13. Grand total of items 6 – 12	Total: \$ <u>216.97</u>	\$ <u>216.97</u>

Budget form will only be considered with these authorized signatures

15. President
Officer Title ((Co) President)

Jennifer Le
Name

Signature

408-709-8864
Phone

16. VP of Finance
Officer Title (VP or Treasurer)

Tina Le
Name

Signature

408-832-7865
Phone

17. Club Advisor
Club Advisor

Catherina Wong
Name

Signature

916-337-0591
Phone

